

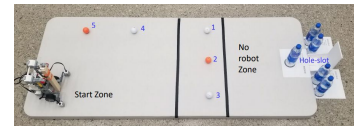


LHJ* is required to PRINT THIS CHECKLIST and check off each item before logging in to the Webinar on event day. During Check-in, show this completed and signed sheet to LTU Staff.

*You must be registered as a Judge for the Event and ZOOM Webinar via the [Google Form](#) link

Prior to Event (check each item with a heavy mark so it is visible on camera):

- ☐ Read and understand [2020 GolfBowl Rules](#) and [ROWC GolfBowl Rules Updates](#)
- ☐ Download and print the following items:
 - ☐ Paper Scoring Form (Print at least 2): https://robofest.net/2020/GolfBowl_Scoresheet_kickoff.pdf
 - ☐ Proctor Violation Report: https://robofest.net/images/20172018/PDFS/Proctor_Forms.pdf
 - ☐ Ball Marker Locator Jig (Optional - Print Actual Size and verify measurements with ruler) http://www.robofest.net/images/1920/Ball_Marker_Jig.pdf
- ☐ Prepare GolfBowl Game Field (see section 2 of the rules) Check each item:
 - ☐ 1 Table on the floor
 - ☐ Weight of 4 bottles must be 75 grams (+/-1) **(If determined by reviewing the video that the bottles are too light, the team may lose points or be disqualified)**
 - ☐ Weight of a full water bottle must be approx. 524 grams
 - ☐ Electrical Tape must be smooth with no loose tape on the edges
 - ☐ Distance of *No Robot Zone* line & table edge near the hole slot must be 55 cm
 - ☐ Distance between two black lines must be 30 cm
 - ☐ Left and Right Templates are attached to the Hole-Slot and are on the floor centered with the table
 - ☐ Center Template centered and attached to the table
 - ☐ Height of Hole-Slot side walls equal to or lower than table top height-->
 - ☐ Bottle scoring jig (6 made of 2x4 Lego blocks)
 - ☐ Prepare: pencil, clipboard, measuring tape (at least 55 cm), ball markers (reinforcement stickers), tripod (optional)
- ☐ Prepare Zoom Webinar device (Laptop, Tablet or Phone)
 - ☐ stable internet connection
 - ☐ battery fully charged
 - ☐ camera accessible
 - ☐ set up so camera positioned as shown with the Game table in the foreground and team pit area is visible in the background, and space for team to stand between for intro
 - ☐ microphone/speakers (test volume, mute/unmute)
- ☐ Prepare Video & audio recording device
 - ☐ battery fully charged
 - ☐ enough memory storage



zoom Camera

Prior to Check-In on Event Day:

- ☐ Confirm Recording Judge has the recording device with battery and sufficient memory
- ☐ Confirm Coach has printed team sign and has it ready to show
- ☐ Confirm Coach has received Consent Form (online or hard copy) for each participant
- ☐ Check Robot Size w/h maximum 50x50x50 cm including expansion (the swing of the putter)
- ☐ Check Putter dimensions
- ☐ Check Robot has "Front" label
- ☐ Inspect Robot for any illegal materials (see sections 11 and 12 of rules)
- ☐ Assemble Judges and Team (with robot) to prepare for Zoom Webinar Check-in



I _____ verify that I have completed each item on this checklist
(send an image of this form with the completed scoresheets).